



Local Community Group Recreation Rental Request

Phone: 306.933.2210 Fax: 306.933.2245

Email: corys@warman.ca

Rental Contact Information

Organization: _____

Board of Directors: _____

Non Profit # or Provincial Governing Body you are registered with: _____

Name of Insurance Company & Policy #: _____

I agree that I meet the following criteria, by initialling each.

<input type="checkbox"/> Not-for-profit	<input type="checkbox"/> Must be non-restrictive & available to all residents of Warman
<input type="checkbox"/> Must be based in Warman, or serve a majority of Warman residents	

Scheduler Contact: _____

Address: _____ City: _____ Postal Code: _____

Daytime Phone: _____ Evening Phone: _____ Cell phone: _____

Email: _____

Billing Contact: _____

Address: _____ City: _____ Postal Code: _____

Daytime Phone: _____ Evening Phone: _____ Cell phone: _____

Email: _____

Do you prefer your invoice to be mailed or e-mailed

It is the renters responsibility to notify the City of Warman of any contact information changes. Thank You.



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The following people are authorized to book space for this organization (please list name & email address):
All previous persons will be removed from your organization.

DUE DATE: June 15

Available Facilities for Rent:

Facility	Small Space	Large Space
<i>Brian King Centre</i>	Meeting Room	Main Area
<i>Warman Elementary School</i>		Gymnasium
<i>Warman Community Middle School</i>		Theatre Servery
<i>Traditions/Holy Trinity Elementary School</i>		Gymnasium Servery Community Room
<i>Warman High School</i>		Gymnasium
<i>Warman Rodeo Diamond Arena</i>		Arena
<i>Warman Home Centre Communiplex</i>	Multi-purpose Rooms 1 Multi-purpose Rooms 2 Multi-purpose Rooms 3 Boardrooms 1 Boardrooms 2 Boardrooms 3	Green Gymnasium 1 Green Gymnasium 2 Green Gymnasium 3 Blue Gymnasium 1 Blue Gymnasium 2 Blue Gymnasium 3 Main Arena Practice Arena

Regular Rental Request:

(please attach an additional sheet if required)

	Week of Start Date:	Week of End Date:	Day of the Week:	Times:	Facility Requested:
Option 1					
Option 2					



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Please list any dates that you will NOT be running your program (school breaks, Christmas holidays, etc.)

Please list any equipment/supplies you require for your regular scheduled program. (example: Raise curtain between courts, or number of tables and chairs required etc.)

SPECIAL EVENTS (banquets, tournament, etc.) Rental Request:

(please attach an additional sheet if required)

Date:	Time:	Location:	Reason:

For Special Events the renter will be required to meet with the Events Supervisor and/or Scheduler to complete an event checklist. This event checklist must be completed at least 30 days prior to the event.

The City of Warman will do their best to accommodate each group, however with the growing number of activities, it is not always possible. Thank you.