



October 18th & 19th @ Warman Legends Centre 701 Centennial Blvd

SPONSOR REGISTRATION

For detailed information regarding what is included in the sponsorship package please contact Sheri at sheris@warman.ca.
Sponsorship Registration must be received by August 1st, 2019 to allow for proper advertising timelines.

Company Name: _____ Contact Person: _____

Mailing Address: _____ City: _____ Postal Code: _____

Email (required): _____ Phone: _____
(our main source of contact/communication will be via email)

Description of Products and/or Services Exhibited: _____

Please register our company for:

Platinum Sponsor* @ \$750 (includes two 10' x 10' booths)

**only 3 spots available*

Gold Sponsor @ \$500 (includes one 10' x 10' booth)

**only 10 spots available*

Total Amount Enclosed = \$ _____

Power Required

Please specify what will be plugged in:

Your standard 10' x 10' booth registration includes:

*1 - 8' x 30" table with Black skirting

* 2 - folding chairs

* 8' high back drape & 3' side drape walls

* **Power if needed**

Please send REGISTRATION and Payment to:

City of Warman

Attn: Economic Development Department

P.O. Box 340 (107 Central St W)

Warman SK S0K 4S0

Please make all cheques payable to: **City of Warman**



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What you need to know

(please keep this page for your own reference)

1. Exhibition Hours:

- Friday, 5pm – 9pm
- Saturday, 10:00 am – 4:00 pm

(vendors will be permitted re-entry into the show at 9:30am on Saturday morning)

2. Booths are expected to be manned and ready to operate by start time of each day

3. Your sponsorship registration form & payment must be received by .

4. **Set-up** times will vary according to booth placement. Times will be sent to vendors once the tradeshow floor plan has been finalized. **Set-up times will vary between 10am – 4pm on the Friday of the show.**

5. **Take- down** is required immediately after the show ends. If your booth is dismantled before the show ends you will be banned from returning to subsequent shows. Booths must be manned at all times.

6. **Cancellation Policy** - to qualify for a 100% refund, we must be notified prior to **September 24th, 2019**. After that date a 50% refund will be granted only if the booth is booked by another vendor by October 1st 2019. No refunds will be given after October 1st, 2019. To cancel, please contact sheris@warman.ca or call 306-385-2325.

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PAYMENT **MUST** ACCOMPANY ALL SPONSORSHIP REGISTRATIONS.

REGISTRATION WILL NOT BE ACCEPTED WITHOUT PAYMENT.

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